

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY, MARCH 30, 2015, 5:30 P.M. CONFERENCE ROOM WOODRIDGE
LAKE CLUB HOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT

CALL TO ORDER, Raymond Turri, Chairman and President of both Boards respectively, called the meeting To order at 5:30 P.M.

ATTENDANCE: Board members present, Raymond Turri and Joan Lang, by conference phone Jim Mersfelder and Robert Goldfeld. Absent Board member James Hiltz. Plant Superintendent Charles Ekstrom was excused by Ray Turri. Finance Committee Chairman Richard Reis was not in attendance.

APPROVAL OF MINUTES: Due to lack of a quorum no meeting was held in February. The minutes of the January 19, 2015 meeting were presented for approval. **A MOTION WAS MADE BY** Bob Goldfeld seconded by Ray Turri to approve said minutes as presented. No discussion, **SO VOTED**.

OPERATIONAL REPORT: In the absence of Charlie Ekstrom, Plant Supt. said report for period ending February 28, 2015 was presented by Ray Turri. The following was noted under said report:
Personnel - Jason Patrick 4 days absent (gall bladder surgery). Michael Migaldi 4 ½ sick days.
Projects – East Clarifier down due to frozen gear box. The gear box has been repaired, once the ice buildup in the tank has melted the clarifier will be put back in operation. The quality of the effluent has remained good during the shutdown.

PS #8 Upgrade- Eastern continues to work on the upgrade. During the removal of the pump, a hole was found in the concrete underneath the pump base and will be in when the pump is reinstalled.

Snow Removal – Due to the heavy snowfalls the plant staff has been in snow removal mode for the past month. After two storms the Tractor was used to clear of the wet wells at the stations.

Plant Flows: The average daily flow for January was 101,000 gallons with total precipitation of 5.692". The average daily flow to date for February is 77,000 gal with a maximum daily flow of 91,000 and precipitation to date of 3.31". Charlie Ekstrom has informed the Board that he had been recently contacted by Joe Wetterman of the CT DEEP regarding the filing of a new monthly report form. Charlie noted that he had received the new form and would be having a phone conversation with Joe Wetterman on Wednesday of this week to see what information Mr. Wetterman is looking for and Charlie would keep the Board informed.

FINANCIAL REPORTS: The delinquent Tax Report showed 96 delinquent tax payers vs. 70 delinquent taxpayers a year ago at this time. It was noted however said report was for period ending February 28th and since that date, due to letters of intent to lien that were sent to all delinquent taxpayers the approximately \$65,000 in delinquent taxes is now down to approximately \$29,000.

Operational Budget – Said Budget report for the full year as of February 28, 2015 shows a favorable under operating budget variance of \$68,651. Capital expenditures remain well under budget at this time due to the continued delays in the budgeted capital projects for 2014/2015.

SCADA & I/I PROJECTS: Jim Mersfelder reported on the progress that has been made regarding the execution of the documents needing to be completed before the projects can be started. Two documents remain to be completed and should be signed within the week and will be combined with the other completed documents to go to the USDA. It was again noted that these projects have been approved by the taxpayers and the money is available under the current budget to cover the cost of doing the borings required for the Torrington north route pipe line option.

Bid Process for Pump Station (Scada) & I/I Projects: Noted was the action taken by the Board at the January 19, 2015 meeting to award the WLSD Pump Station upgrade bid to Nutmeg Utility Products of Cheshire, CT and the I/I project bid to Heitkamp, Inc. of Watertown, CT. Needed was a resolution giving Raymond A. Turri President of the WLSD authorization to sign on behalf of the District. **A MOTION WAS MADE BY** Joan M. Lang, seconded by Robert Goldfeld to give Raymond A. Turri, President of the Woodridge Lake Sewer District authorization to sign on behalf of the Woodridge Lake Sewer District all contracts and any other documents relating to the Pump Stations (SCADA) and I/I projects. There was no discussion on the motion, **THE VOTE WAS UNANIMOUS.**

USDA Loan Resolution document authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its Special Purpose District facility to serve an area lawful within its jurisdiction to serve was presented for execution and **A MOTION WAS MADE BY** Bob Goldfeld seconded by Joan Lang to give Raymond A. Turri, President of the Woodridge Lake Sewer District authorization to sign above said mentioned Loan Resolution on behalf of the Board of Directors of the Woodridge Lake Sewer District. **THE VOTE WAS UNANIMOUS.**

It was again noted that Dave Prickett has been informed that it is the intention of the District the work to be completed for the I/I project will be adjusted to match the total loan amount approved by the taxpayers.

Torrington Pipe line Route Borings: Discussed were the borings needing to be done to further evaluate the Torrington option. **A MOTION WAS MADE BY** Bob Goldfeld seconded by Ray Turri to move ahead with the boring plan presented by Woodward & Curran at a cost not to exceed \$120,000.00. Under further discussion on the motion, Ray Turri noted that it is expected the work could be started in May, and completed by the second week in June with the bid process to be being handled by Woodward & Curran. There was no further discussion, **MOTION CARRIED.**

2015/2016 WOODRIDGE LAKE SEWER DISTRICT PROPOSED BUDGET: Jim Mersfelder reported that he would be working with the other members of the Finance Committee in the preparation of the 2015/2016 operating budget for the WLSD to be approved by the Board to be presented to the taxpayers of the District at the May 23, 2015 Annual Budget Meeting. Presented for Board consideration was the projected mil rate for the 2015/2016 Fiscal Year and the Board was in agreement at this time that the budget goal will be to maintain the mil rate at the current rate of 4.3 mills.

Shelbourne Drive Laterals: Ray Turri reported on his meeting with Goshen First Selectman Robert Valentine regarding the information received from Public Works Superintendent Edward Perry that the Town is planning to do a major reclaiming and paving of Shelbourne Drive from the entrance of Beach Street to the East Hyerdale intersection during the summer and was asking that the Board give consideration to the installing of laterals to any unbuilt lots before the paving begins. Said installation of the laterals would help to ensure that the roadway could be maintained without having additional cuts after the road has been repaved. A review of the sewer hookups on Shelbourne Drive by Plant Supt. Charlie Ekstrom showed that there are three lots at this time in the area to be repaved that are not hooked into the sewer system. Before the Board took any action on the matter, Ray Turri requested a letter from the Goshen First Selectman verifying that the Town would be doing this work. Under discussion it was noted that the laterals would be installed from the manhole to the edge of the paved curb side of the road in front of the subject properties. The Board was in agreement to work with the Town on their request and Charlie Ekstrom would be instructed to get three quotes for the installation of the laterals and WLSD Clerk Joan Lang would be asked to send a letter to each of the properties, explain the work that is to be done and give the property owner the option of contributing at this time to the cost for installation of the lateral otherwise to filing of a lien on the Town of Goshen Land Records to cover the total cost of installation of the

lateral on each of the properties. It was noted that the cost of installing the lateral at this time would be less for the property owner based on the fact that there would be no cost to repave the road.

CONNECTION OF VACANT LOT ELIGIBILITY: Jim Mersfelder gave an update on the response to the letters that went out to vacant WL lot owners relative to the potential buildable status of the lot. Nineteen respondents noted interest in placing their property in Conservation Restriction status. They were provided with paperwork giving instructions regarding the filing for Conservation Restriction status, but it is not known at this time if anyone has filed. A follow up letter needs to be sent to those people reminding them that they will be subject to any charge relating to the connection of the lot if a Conservation Restriction is not placed on file with the Town. A number of vacant lot owners have not responded to the three letters that have been sent and phone calls have also been made to try to reach them. A spread sheet would be provided to the Board members detailing the response and connection status of the lots. **A MOTION WAS MADE BY** Jim Mersfelder seconded by Ray Turri giving approval to the sending of a letter to those property owners in question informing them that if they have not taken the necessary steps to modify the status of their property or responded in anyway, that they will be charged based on the town zoning status of their lot. Chip Roraback Legal Counsel for the District would review said letters before mailing. There was no further discussion on the motion. **SO VOTED.**

OTHER BUSINESS: Approval of Sewer Tax Overpayments – Presented for Board approval a Sewer Tax overpayment in the name of Larry Kennedy in the amount of \$56.66 and a sewer tax overpayment in the name of Lahmer Lynds in the amount of \$531.12. **A MOTION WAS MADE BY** Ray Turri, seconded by Jim Mersfelder to approve said refunds for sewer tax overpayments. No discussion, **SO VOTED.**

There was other business to come before the meeting, the meeting adjourned at 6:05 P.M.

Respectfully submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary and Clerk of both boards respectively